



UNITED STATES POWER SQUADRONS®

SAIL AND POWER BOATING

Come for the Boating Education ... Stay for the FriendsSM



District 2

D/C Susan L. Darcy, JN

7 Hutchinson Lane

Lenox, MA 01240-2217

Phone Number 413-637-2275

Cell Number 413-281-4169

eMail: sldarcy@roadrunner.com



To: 2019 Winter Council Attendees

From: Susan L. Darcy, JN

Subject: How to Print the Seat Packet and the Contents as of **03/02/19**.

How to Print the entire Seat Packet or individual pages:

Click on the Seat Packet filename which will open the file. The filename will be ***“Complete_Documents_Only_Winter_Council_Seat_Packet.pdf”***. ***There is an additional folder containing the Approved Logos.***

When the next window is displayed, under the top menu, select **Print**. When this menu is displayed, you will be able to **Print All** pages or only selected pages using the **Contents Table** enclosed.

To only print selected pages like the **Attendance Form** on the **Print** menu, select **Page Range** and enter the pages you want to print. Ex. 3-4.

There are Bookmarks included in the Seat Packet, clicking on a plus (+) sign will display other Bookmarks under that title.

This **Contents Table** enclosed will be updated as more material is added to the Seat Packet so if you print part of the Seat Packet now, you will be able to print any additional pages using the updated table below

Remember, this is a new venture and if you have any problems or need an additional information, please don't hesitate to let me know.

Thanks for your help in advance for proofing this process. Looking forward to seeing you at the Fall Conference

D/C Susan L. Darcy, JN



As of **03/02/2019**, the contents of the Seat Packet contain Documents and the Approved Logos. The content pages are list below.

The file name is: "**Complete_Documents_Only_Winter_Council_Seat_Packet.pdf**",

In addition, there is a folder: "**Approved Logos**" which contains the new approved logos.:

Starting Page	Ending Page	Subject
1	2	Call to the D2 Winter Council Saturday 02 March 2019
		Attendance & Proxy Cover – (Instructions, & Forms)
3	4	2019 Winter Council Attendance Form and Instructions
5	6	2019 Winter Council Proxy Form and Instructions
7	7	Directions to The Hyatt House
8	8	Proposal for Advertising Funds for Squadrons
9	10	2019-03-02 Winter Council Preliminary Agenda (30 January 2019)
11	12	Minutes of the District 2 Summer Council - 26 October 2018
		District 2 Bridge Reports Cover
13	13	District Commander Report – D/C Susan L. Darcy, JN
14	14	District Executive Officer Report – D/Lt/C Andy Papademetriou, N
15	15	District Administrative Officer Report – D/Lt/C Robert Terry, P
16	21	Asst. District Educational Officer Presentation – D/1 st /Lt Andy Cummings, SN
		District 2 Committee Reports
22	22	D2 VSC Report – D/Lt/C Robert J. Terry, P
23	25	Outstanding Squadron Form – Due March 25, 2019
26	26	2019 Youth Poster Contest Submission Form – No Theme as yet
27	28	Youth Activity Ideas for Your Squadron or District
29	30	ABClub Education Brochure
31	32	ABClub Trifold
33	59	Marketing Guidebook
60	61	District Educational Officer Report – D/Lt/C Karl Wagner, JN

